

# Lenovo Xiaoxin Tablet 11 User Guide (TB335FC, TB335ZC)

## 1. Welcome to Use

Before using this product, please read the following information carefully:

Quick Start Guide

For more information and to download the above documents, please visit:

<http://support.lenovo.com.cn>

The pictures in this guide are for reference only. If any picture is inconsistent with the actual product, the actual product shall prevail.

### Indicator Icons

Explanation, tip or suggestion.

Caution or attention.

Danger or warning.

## 2. Basic Usage

### 2.1 Settings and Getting Started

#### 2.1.1 Preparation for Settings

To ensure a smooth setup, please prepare the following:

- Access the Internet through a wireless local area network (WLAN) (network name and password may be required), or connect to a mobile network through an operator.
- For devices that support mobile network functions, please insert a SIM card provided by the operator first.
- If you need to transfer data from your old device to the new one, please prepare your old device and data backup.

#### 2.1.2 Initial Setup

There is a simple initial setup process when the device is started for the first time. You can complete the setup according to the on-screen prompts.

After completing the initial setup, you can make changes in Settings.

1. Press and hold the Power button until the ZUXOS logo appears, then tap Start.
2. Select the system language and tap Continue.
3. Read and agree to the service agreement, then tap Continue.
4. Connect to the network.
  - Connect to Wi-Fi: Select a network. If required, enter the network password. Tap Add Network to manually enter the network name and password if needed.
  - Connect to a mobile network (optional): Insert your SIM card, and the device will automatically connect to the mobile network.
5. Tap Continue.
6. Turn on or off privacy and basic settings, then tap Continue.
7. Browse the function display of Tianjiao School and tap Continue.
8. Log in to your Lenovo account to get Lenovo member benefits, and transfer data from your old device to the new one through your Lenovo account.
9. Data Recovery: Transfer data such as photos, contacts, call records, short messages and third-party apps from the old device to this device.
10. Select a screen unlock method to enhance device security. Set the screen unlock method according to the on-screen prompts:
  - Password
  - Facial Recognition: Before setting up facial recognition, you need to create an unlock pattern or unlock password. You can also tap Skip and set it later in Settings > Biometrics and Passwords.
11. Select your preferred system navigation method.
  - Navigation Buttons: When you turn on the screen, three buttons will appear in the navigation bar at the bottom of the screen.  
ButtonFunctionBackReturn to the previous menu or exit the app.HomeReturn to the home screen.Recent AppsEnter the list of open apps.
  - Gesture Navigation: For specific gesture navigation operations, refer to "Understanding Gestures".
12. Tap Start Experience to start using your device.

## 2.2 Understanding Gestures

This device provides two navigation methods: gesture navigation and navigation

buttons.

### 2.2.1 Basic Gestures

| Gesture        | Function                                                                                                                  |
|----------------|---------------------------------------------------------------------------------------------------------------------------|
| Tap            | Select or open an item.                                                                                                   |
| Press and Hold | Open the common function list of an app; Customize the home screen.                                                       |
| Swipe          | Swipe up to enter global search; Swipe down to open the control panel; Swipe down twice to open the quick settings panel. |
| Drag           | Move the app icon to another position.                                                                                    |
| Pinch In/Out   | Zoom in/out on web pages, photos, maps, etc.                                                                              |

### 2.2.2 More Gestures

The following gestures are only applicable to gesture navigation. Go to Settings > General Settings > System Navigation to switch navigation methods.

| Gesture                                                 | Function                                   |
|---------------------------------------------------------|--------------------------------------------|
| Swipe up from the bottom edge of the screen.            | Return to the home screen.                 |
| Swipe inward from the left or right edge of the screen. | Return to the previous screen.             |
| Swipe up from the bottom edge of the screen and hold.   | Enter the list of open apps.               |
| Swipe left or right at the bottom edge of the screen.   | Quickly switch between recently used apps. |

## 2.3 Customizing the Home Screen

The home screen is the starting point for using the device. For convenience, some commonly used functions and apps are preinstalled on the home screen. You can customize the home screen in the following ways.

| No. | Function Area      | Function Introduction               |
|-----|--------------------|-------------------------------------|
| 1   | Taskbar            | Add apps to the taskbar.            |
| 2   | App List           | Tap to open the list of all apps.   |
| 3   | Recently Used Apps | Display recently used applications. |

### 2.3.1 Home Screen Settings

Press and hold any position on the home screen except icons, tap Desktop Settings, and set the following functions as needed:

- Enable services such as weather and news on the leftmost home screen.
- Select your preferred desktop style.
- Select your preferred desktop layout.
- In the standard desktop style, swipe up on the home screen to open global search.
- After updating an app, a prompt for update will appear near the app name.
- Display recommended apps at the top of the all-app list.

### 2.3.2 Widgets

Widgets provide you with quick views of schedules, weather, alarms, etc. You can add widgets to the home screen.

1. Press and hold any position on the home screen except icons, tap Add Widgets, and select the widget you want to add to the screen.
2. Press and drag the widget to the screen position you want to place it, then release.
3. Tap Finish.

### 2.3.3 Personalization

You can set themes and wallpapers in the following ways:

1. Press and hold any position on the home screen except icons, tap

Personalization.

2. Select a system theme as needed:
  - Theme: Select a theme provided by the system.
  - System Theme Color: After enabling the system theme color, the color of the system interface will change with the selected color. You can also enable the monochrome theme to switch interface elements to black and white style.
3. Select a wallpaper as needed:
  - Normal Wallpaper: Select a wallpaper you like from the lock screen gallery, local album, dynamic wallpaper or premium wallpaper, and set it as the lock screen wallpaper or desktop wallpaper.
  - Battery Wallpaper: Set the battery wallpaper as the lock screen wallpaper. After setting the battery wallpaper, the battery wallpaper will change to the corresponding wallpaper according to the actual battery status of the device (full, normal, low battery, charging) on the lock screen.
  - Wallpaper Store: The wallpaper store provides a large number of high-quality online wallpapers for you to choose from.
4. Select a charging style as needed.
5. Select a font as needed.

You can also go to Settings > Personalization to set the device's theme, wallpaper, font and charging style.

## 2.4 Managing Apps

### 2.4.1 Searching for Apps

1. Tap  in the taskbar to open the app list.
2. Swipe up and down the screen to search for apps, or enter keywords in the search bar to search for apps.

### 2.4.2 Moving App Positions

Press and hold an app, drag it to the position you want to place it, then release.

### 2.4.3 Managing Open Apps

1. Enter the list of open apps in any of the following ways:
  - Gesture Navigation: Swipe up from the bottom of the screen and hold.
  - Navigation Buttons: Tap the  button at the bottom of the screen.

2. In the list of open apps, you can perform the following operations:

- Tap an app window to access the app.
- Swipe up an app window to close the app.
- Swipe down an app window to lock or unlock the app.
- Press and hold an app window to view more operations.
- Tap Clear All to close all running apps.

## 2.4.4 Uninstalling Apps

1. Press and hold the app icon, tap .
2. Tap Uninstall.

Some system applications are necessary for the device and cannot be uninstalled.

## 2.5 Notification Panel and Quick Settings

### 2.5.1 Control Center Style

Go to Settings > Notifications and Control Center > Control Center Style, and set the form of the notification panel and quick settings panel as needed:

- Integrated Control Center: Swipe down the status bar to display quick settings and system notifications at the same time.
- Separate Control Center: In landscape mode, swipe down the left side of the status bar to view notifications, and the right side to view quick settings.

### 2.5.2 Notification Panel

Any app updates, new emails and device status will be displayed in the notification panel. You can view them in the notification panel:

- View Notifications: Swipe down the screen to open the notification panel for viewing.
- Close the Notification Panel: Swipe up from the bottom of the screen to close the notification panel.
- Clear Notifications: Swipe a notification left or right to delete it from the panel.
- Clear All Notifications: Tap at the bottom of the notification panel.
- Manage Notifications: Tap Manage to set notifications.

### 2.5.3 Quick Settings

The quick panel allows you to quickly customize setting options. When you enable or disable a function, the color of the corresponding icon will change:

- Swipe down twice from the upper right corner of the screen to open the quick settings panel, and swipe up to close the quick settings panel.
- Tap a quick setting to enable or disable the function.
- Press and hold a quick setting to enter the setting interface of the function (if available).
- Tap to edit the quick settings panel.
- Tap to enter the settings interface.
- Tap to enter the shutdown or restart interface.

## 2.6 Recovery, Update and Shutdown

### 2.6.1 Factory Reset

Factory reset will erase all data in the device's internal storage. Before performing a factory reset, please back up important data.

1. Go to Settings > General Settings > Reset Options > Erase All Data (Factory Reset).
2. Tap Erase All Data, and the device will return to factory settings.

### 2.6.2 System Update

When a new system software version is available, the device will automatically remind you to download and install the update. You can also manually check for updates and set the update method:

1. Go to Settings > About Tablet > System Update to view the current system version, and tap Check for Updates to see if there is a new version to update.
2. Tap in the upper right corner > Update Settings, and enable or disable automatic updates and Night Restart & Update as needed.

Lenovo recommends that you only download and install system updates from official sources.

### 2.6.3 Forced Shutdown

Press and hold the Power button and Volume Down button for more than 8 seconds to force shutdown.

## 3. Settings

### 3.1 WLAN

Use an available wireless local area network to connect the device to the Internet:

1. Go to Settings > WLAN, enable WLAN, and view the list of available networks.
2. Tap a WLAN network and enter the password if needed.
3. Tap Connect.

When the device is connected to a wireless local area network, will appear in the upper right corner of the screen.

## 3.2 Mobile Network

For devices that support mobile network functions, when there is no available WLAN network, you can insert a SIM card (refer to the Quick Start Guide) and enable mobile data network to access the Internet through the following methods:

1. Go to Settings > Mobile Network.
2. Turn on your operator service and enable the mobile data network.

You need a valid SIM card with data service. If your SIM card does not have data service, please contact your operator.

## 3.3 Bluetooth

You can pair and connect the device with other Bluetooth devices for data exchange, such as Bluetooth headsets:

1. Go to Settings > Bluetooth, enable Bluetooth.
2. View nearby pairable devices, select the device name, and perform pairing and connection.

When the device is successfully connected to Bluetooth, will be displayed in the upper right corner of the screen.

## 3.4 VPN

You can use a VPN to connect to and access resources in a local area network (such as a company network). Before use, you may need to configure the VPN. For specific configuration information, please consult your network administrator. To define one or more VPN settings, you can:

1. Go to Settings > More Connections > VPN.
2. Tap to edit the VPN profile, including server name, type and server address, etc.
3. Tap Save.
4. Tap on the right side of the VPN server to modify or cancel saving the VPN.

## 3.5 Display

### 3.5.1 Interface Style

- Manual Adjustment: Go to Settings > Display and Brightness, and tap to switch between light mode and dark mode of the system.
- Automatic Switching: Go to Settings > Display and Brightness > Automatic Switching, and the device will switch between light mode and dark mode of the system from sunset to sunrise or during the time period you customize.

### 3.5.2 Brightness

- Manual Adjustment: Go to Settings > Display and Brightness, drag the brightness bar to manually adjust the screen brightness.
- Automatic Adjustment: Go to Settings > Display and Brightness, enable the Automatic Brightness Adjustment switch. The device will automatically adjust the screen brightness according to the changes in the surrounding ambient light.

### 3.5.3 Reading Mode

1. Go to Settings > Display and Brightness > Reading Mode, enable Reading Mode.
2. Select the display effect of Reading Mode as needed.

## 3.6 Eye Protection and Health Guidelines

Enabling Eye Protection Mode can adjust the screen tone to amber, effectively reducing blue light radiation, allowing you to view the screen or read text more comfortably in dimly lit environments:

1. Go to Settings > Display and Brightness > Eye Protection Mode, enable Eye Protection Mode.
2. In the Scheduled Time option, customize the time of Eye Protection Mode.
3. Slide the Light Intensity slider to adjust the light intensity as needed.

Please use the device in a well-lit place. When using it, please keep an appropriate distance between your eyes and the screen, and close your eyes or look into the distance after using it for a period of time to avoid eye fatigue.

While focusing on the hardware performance of the screen, Lenovo has always attached importance to users' eye health. This product has passed the TÜV Rheinland Low Blue Light Certification, so you can use it with confidence. For details, please refer to: <http://support.lenovo.com.cn>

## 3.7 Biometrics and Passwords

Setting a lock screen is an effective way to improve device security:

1. Go to Settings > Biometrics and Passwords.

2. You can choose any of the following to set the screen lock:

- Password: You can set a pattern password, simple password or complex password as the lock screen password.
- Face: On the premise of fully complying with the relevant laws and regulations of the region where the user uses the device, enter the face into the device. The entered face information can replace the password to unlock the screen, access the app lock, etc.

3. Complete the operation according to the on-screen prompts.

To improve device security, you need to use a pattern password, simple password or complex password to use facial recognition-related functions.

## 3.8 Battery

Go to Settings > Battery Management, and you can view battery usage and manage the battery:

- Power Saving Mode: Reduce power consumption by limiting background activities, certain visual effects, specific functions and some network connections.
- Charging Optimization: Enable Charging Protection, Battery Care Mode and Maximum Charging Limit to extend battery life.
  - Charging Protection can prevent battery aging caused by long-term charging and battery exposure to high temperature and high pressure. When this mode is enabled, the battery power will always be maintained at about 40%~60% to extend the battery service life.
  - After Battery Care Mode is enabled, the system will intelligently regulate charging behavior according to the battery status to extend the battery service life.
  - Maximum Charging Limit limits the maximum charging capacity of the device to 80% to prevent the battery from being fully charged for a long time, thereby extending the battery life. After Maximum Charging Limit is enabled, the device will still be periodically charged to 100% to calibrate the fuel gauge.
- Battery Percentage: Display or hide the battery percentage in the status bar.
- Power Consumption Detection: Detect the situation where apps consume a lot of battery power and manage battery usage.
- Abnormal Power Consumption Reminder: When a background app consumes abnormal power, the system will send a reminder notification.
- Over-Discharge Protection: When the device is in a low-power state and not used for a long time, it will automatically shut down.
- Power Saving in Sleep Mode: When the device is in sleep mode, it runs at low

power, and at the same time reduces the notification frequency and network access frequency of idle apps. Tap More Battery Settings to enable Power Saving in Sleep Mode.

## 3.9 Permission Management

When using apps, some apps may need permission to access your location and privacy information. You can manage app permissions in the following ways:

- **Manage Permissions of a Single App:** Press and hold the app icon, tap , enter App Info > Permissions, view all allowed and denied permissions under the app, and tap the permission to modify it.
- **Manage Permissions by Type:**
  - **Location:** Go to Settings > Location Information, enable Use Location Information, and view apps that access the location. Tap the app to modify permissions.
  - **Privacy:** Go to Settings > Privacy Protection > Permission Management, select Manage by Permission to view all apps that access the permission, and tap the app to modify permissions. Select Manage by App to view the access permissions of the app, and tap an app to modify permissions.

## 4. One View

### 4.1 Parallel Window

Enabling Parallel Window can display the same app in two screens. Applications that support Parallel Window can be divided into two windows, supporting simultaneous operation of two windows.

Go to Settings > One View > Parallel Window, and enable or disable Parallel Window apps as needed.

### 4.2 App Floating Window

App Floating Window allows users to quickly handle temporary matters and reduce the operation of frequent app switching. To open a floating window, please perform one of the following operations:

- Press and hold an application icon, then tap .
- Open an app. At the bottom of the app interface, press and drag the entire page to the at the top of the screen, then release.
- Open an app, tap > .

Go to Settings > One View > App Floating Window > Settings and Tutorials to view

more floating window tutorials.

## 4.3 Free Split Screen

Split Screen mode allows you to open 2 applications in split screen and use them at the same time.

### 4.3.1 Enable Split Screen

To enable split screen, please perform one of the following operations:

#### Method 1

1. In the full-screen mode of the currently used app, open the list of all apps.
2. Select the app you want to split the screen, press and hold the app icon and drag it to the edge of the screen.

#### Method 2

In the full-screen mode of the currently used app, tap  > .

#### Method 3

1. Enter the list of open apps.
2. Press and hold the icon of the app you want to split the screen, then tap .

#### Method 4

1. In the full-screen mode of the currently used app, swipe down to open the quick settings panel.
2. Tap .

#### Method 5

1. Go to Settings > One View > Free Split Screen, enable Triple Tap to Enable Split Screen.
2. In the full-screen mode of the currently used app, use three fingers to double-tap the screen to quickly enable split screen mode.

Some apps do not support split screen mode.

### 4.3.2 Manage Split Screen

In split screen mode, you can perform the following operations:

- Adjust Split Screen Size: Slide the  or  in the middle of the two screens.
- Swap Split Screens: Double-tap the  or  in the middle of the two screens to swap split screens.

- Replace Apps: Press and hold an app and drag it to the edge of the screen until the screen turns gray.
- Switch Split Screen to Floating Window: Tap  at the top of the app, then tap .
- Switch Split Screen to Full Screen: Tap  at the top of the app, then tap .

### 4.3.3 Exit Split Screen

- Slide the  or  to the edge of the screen.
- Tap  at the top of the app, then tap .

## 4.4 Study Assistant

Study Assistant is an immersive intelligent learning platform specially designed for children. Enable Study Assistant and set the device to effectively manage children's use of the device.

Go to Settings > Study Assistant, set up Study Assistant according to the on-screen instructions. After completion, you need to set a Study Assistant password to modify relevant settings.

In the Study Assistant interface, you can make the following settings:

- Device Usage Time: Set a reasonable usage time to prevent excessive use of the device.
- App Time Limit: Set the usage time limit of apps, and the app will restrict access when the limit is reached.
- Content Access Restriction: You can set app installation restrictions and website access restrictions.
- Class Schedule: You can add courses and enable class reminders to improve learning efficiency.
- Healthy Eye Protection: Enable Eye Protection Mode to relieve visual fatigue, set distance, sitting posture and concentration reminders, and intelligently correct learning habits.
- Family Guardian: Log in to your Lenovo account and enable Family Guardian. Remotely view and control children's use of the device.

## 4.5 Language

You can add commonly used languages to the list and set the system language:

1. Go to Settings > General Settings > Language > System Language.
2. Select the language you want to switch to.

## 5. Applications

## 5.1 Camera

### 5.1.1 Turning on the Camera

Tap Camera on the home screen to turn on the camera.

When the screen is locked, light up the screen, press and hold the camera icon in the lower right corner and swipe up to turn on the camera.

### 5.1.2 Camera Settings

Use the icons on the main camera interface and enter more settings to configure your camera.

| Icon | Explanation                                                                                   |
|------|-----------------------------------------------------------------------------------------------|
| A    | Perform text recognition in photo mode, and the extracted content will be displayed in notes. |
|      | Switch between front and rear cameras.                                                        |
|      | Take photos.                                                                                  |
|      | Select photo size (4:3).                                                                      |
| HDR  | Enable HDR.                                                                                   |
|      | Background blur function.                                                                     |
|      | Beauty mode.                                                                                  |
|      | Filters.                                                                                      |
|      | Enable AI Photography Assistant.                                                              |
|      | Settings interface.                                                                           |
|      | Record videos.                                                                                |

### 5.1.3 Switching Camera Modes

- **Dual-Camera Recording:** After the device enables Super Connection, WiFi, Bluetooth and positioning, it can discover nearby connectable devices. After the connectable device agrees to the connection request, you can use the Dual-Camera Recording function to shoot dual-camera images.
- **Video:** Record videos.
- **Photo:** Take photos.
- **Document Scanning:** Place the document in the camera's field of view, tap Scan. The scanned document can be saved as PDF format or JPG format.

### **5.1.4 Viewing Photos and Videos**

Photos and videos are saved in the device's internal storage. View photos or videos in any of the following ways:

- Turn on the camera and tap the photo preview icon to view.
- Turn on Gallery and tap photos or videos to view.
- Turn on Super File and select pictures or videos to view.

## **5.2 Super File**

Tap to turn on Super File, and you can view and manage files stored on the device, as well as access files across devices.

### **5.2.1 Browsing Files**

Enter Super File, and you can perform the following operations:

- Quickly view recently stored files.
- View files according to file type or file storage path.

### **5.2.2 Searching for Files**

Tap the search box at the top of the screen, enter the file name or other keywords to search for files.

### **5.2.3 Managing Files**

Super File can automatically classify various files such as your documents, pictures and videos. Press and hold a file to perform the following